

Procedure for Student Complaints Concerning the Program of Legal Education:

As an American Bar Association (ABA) Affair, the law school who wishes to bring the Associate Dean for Student Affairs. The writing may consist of an e mail, U.S. mail, or fax.

The writing should describe in detail the behavior, program, process, or other specific, identified ABA Standard(s).

3. The writing must provide the name, e mail address, phone number, and a street address of the complaining student, for further communication about the complaint.

Within three weeks after the receipt of the complaint, or if the complaint is received within three weeks before the last day of classes in a semester, within three weeks of the beginning of the next semester, the administrator, or the administrator's designee, will either meet with the complaining student or respond to the substance of the complaint in writing. In this meeting, or in this writing, the student will either receive a substantive response to the complaint or information about what steps are being taken by the law school to address the complaint or to further investigate the complaint. If further investigation is needed, after the completion of the investigation, the student will be provided with either a substantive response to the complaint or information about what steps are being taken by the law school to address the complaint.

Within two weeks after being advised of any action the law school is taking to address the matter, the student who filed the initial complaint, may appeal the decision regarding the complaint, to the Dean of the law school.

The resolution of the complaint will be kept in the file of the student who filed the initial resolution of the complaint.